Please note the following:
1. Data should be entered in **blue cells only.**
2. **Grey cells** are locked because they contain formulas.
3. Some cells have small red triangles in their upper right hand corner. Place the cursor over the triangle to get a
what should be entered in that particular cell.

All questionnaires are due no later than December 1, 2010.

Please complete the following contact information identifying the person completing this part of the Statis
questions arise in interpreting the data.

Name:	Luisa Vigo Cepeda, Ph.D.
Title:	Professor/Acting Director
Phone Number:	787-763-6199
Fax Number:	787-764-2311
Email Address:	egcti.upr@upr.edu
University:	University of Puerto Rico

Report information based on 2009-2010 academic year.
Please remember to send **two** copies of your school's current catalog or course listings to both A

1. What is the division of your academic year, and how many weeks are included in a regular term?

1.a. Semester   x   Quarter   Trimester
1.b. Number of weeks in each term

2. How many terms are there in your summer session, and how many weeks are there in each term?

    2.a. Number of terms | 2 |
    2.b. Number of weeks per term | |

3. How many hours per week must a student be in class to earn one hour of academic credit?

    Regular Term | x |
    Summer Session | |

4. How many credit hours or courses (please specify) are required for each of the following programs? If you offe
degree, please include the title and number of hours/courses for each.

    4.a. Undergraduate Library and Information Studies   Major | | Minor

    4.b. Undergraduate information science/systems: Major | | Minor

    4.c. Master's degree(s):

	Title	Number of Hours
(1)	Master of Information Sciences (MIS)	38 crs/ 45 hrs cr
(2)		
(3)		
(4)		
(5)		

    4.d. Joint Master's degree(s):

	Title	Number of Hours
(1)		

(2)		
(3)		
(4)		
(5)		

4.e. Post-Master's Degree: N/A

4.d. Doctoral Degree   N/A

5. Please indicate if you offer certificate programs and whether or not they are part of a degree (i.e., certificate aw
time degree is awarded).

Name/Area of Certificate	Part of a Degree?		Name of Degree
	Yes	No	
Teacher Librarian		X	
Archives & Records Management		X	
Academic Library Administrator		X	

6. If you offer joint degree programs, please indicate below: (1) the academic unit with whom you cooperate; (2) t
hours students must take in that unit; and (3) the number of hours in your program.

Other Unit	Hours in Other Unit	Hours in Your Program
N/A		

7. Does your school accept students on a part-time basis in any of the following programs?

Program	Part-time Basis?		Hours
	Yes	No	
Undergraduate		x	
Master's in Library and Information Studies	x		
Master's in Library and Information Studies (Sch		x	
Master's (3)		x	
Master's (4)		x	
Master's (5)		x	
Post-Master's	x		
Doctoral		x	

8. Does your school require a residency on your home campus in the following programs and, if so, how many ho

Program	Residency Required?		Hours
	Yes	No	
Undergraduate		N/A	
Master's in Library and Information Studies		x	
Master's in Library and Information Studies (Sch		N/A	
Master's (3)		N/A	
Master's (4)		N/A	
Master's (5)		N/A	
Post-Master's		x	
Doctoral		N/A	

9. What are the minimum and maximum times possible for the completion of your degree program(s)?

Program	Minimum	Maximum
Master's in Library and Information Studies	2	6

Master's in Library and Information Studies (Sch		
Master's (2)		
Master's (3)		
Master's (4)		
Master's (5)		
Post-Master's	1.5	6
Doctoral		

10. How many credit hours of course work are required of all students and how many are electives in each of you

Program	Required Hours	Elective Hours
Master's in Library and Information Studies	405 hrs.	105 hrs.
Master's in Library and Information Studies (Sch		
Master's (2)		
Master's (3)		
Master's (4)		
Master's (5)		
Post-Master's		45 hrs.
Doctoral		

11.A. Are students permitted to exempt any required courses?

Program	Exemptions Permitted?	
	Yes	No
Master's in Library and Information Studies		x
Master's in Library and Information Studies (Sch		
Master's (3)		
Master's (4)		

Master's (5)		
Post-Master's		x
Doctoral		

11.B. If you permit exemptions of required courses, please indicate the basis on which an exemption is granted.

a. **Written exam**	N/A
b. **Transcript from another school**	
c. **Approval of advisor/instructor**	
d. **Other**	

11.C. If you permit exemptions of required courses, does the student receive credit for them? (i.e., number of hour the degree reduced in proportion).

	Yes	No
a. Master's		N/A
b. Post-Master's		
c. Doctoral		

12.A. What is the maximum number of hours that a student may transfer from another program into your program

Program	Hours
Undergraduate	
Master's in Library and Information Studies	9 crs pr hr
Master's in Library and Information Studies (Sch	
Master's (3)	
Master's (4)	
Master's (5)	

Post-Master's	0
Doctoral	

12.B. Do you permit transfer credit from library/information science education programs that are not ALA-accredit

YES [   ]   **NO** [x   ]

If yes, are there any special circumstances or requirements?

[   ]

13. Is a thesis (paper, study) required or an option in your program(s)? How many credit hours may be earned fo

Program	None	Optional	Required	Number of Hours
Undergraduate				
Master's in Library and Information Studies				
Master's in Library and Information Studies (School Media)			3 crs per hr	
Master's (3)				
Master's (4)				
Master's (5)				
Post-Master's				
Doctoral				

14. Do you offer field work (i.e. supervised work experience for academic credit) as a part of your program(s)? If
of hours that may be earned.

Program	None	Optional	Required	Number of Hours

Master's in Library and Information Studies		x		45 hrs/crs
Master's in Library and Information Studies				
Master's (3)				
Master's (4)				
Master's (5)				
Post-Master's				
Doctoral				

14.B. If variable credits are an option, please explain the circumstances:

15. Please indicate other special requirements for graduation with a master's degree:

	1	2	3	4
Comprehensive exam	x			
Portfolio	x			
Culminating Experience				
Exit Interview	x			
Computer Competency				
Language Requirement				
Other				

16. Do you have prerequisites for entering your master's program(s)?

	1	2	3	4
Library or information-related work experience				
Undergraduate work in library or information science				

Foreign language	x			
Computer literacy	x			
GRE or MAT or other standardized test	x	Exadep		
TOEFL for international students				
Grade Point Average				
Personal interview	3.0			
Personal statement	x			
Letters of recommendation	x			
Other	x			

17. Do you offer courses away from your main/home campus?

YES [   ]   NO [x   ]

17.A. For the period between Fall 2009 through Summer 2010, please list each course title and section number o
campus or via mail or telecommunications delivery.

Course Title & Section Number	Req'd for Degree?	If yes, which degree?	Media/ Service	Offered by Regular
CINF 6005 Social interchange of information	x	MIS		x
CINF 6010 Diagnostics of information needs, clients an	x	MIS		x
CINF 6100 The information industry, its resources and s	x	MIS		x
CINF 6200 Organization and retreival of information (B	x	MIS		x
CINF 6300 Information technologies (Basic)	x	MIS		x
CINF 6106 Policies of information access	x	MIS		x
CINF 6600 Research methods in information field	x	MIS		x
CINF 6205 Organization and retreival of information (A	x	MIS		x
CINF 6400 Management of information services	x	MIS		x
CINF 6016 The development of information skills	x	MIS		x
CINF 6405 Leadership: theories, styles and realities	x	MIS		x
CINF 6601 Thesis	x	MIS		x

17.B. Off Campus Courses

a. # Off-campus courses offered	10
b. # Off-campus courses offered that are required	10
c. # Off-campus courses taught by regular faculty	4
TOTAL	**24**

17.C. Distance Courses

# Distance courses offered in person off-campus	
# Courses offered via video, hybrid multimedia, and/or other formats and methods of teaching	
# Distance courses offered over the Internet	
# Distance courses offered via TV or Telnet	
TOTAL	**0**

17.D. How are regular faculty compensated for teaching off-campus or distance courses?

a. Within the regular teaching load	x
b. As an overload	
c. Other compensation:	

18. Do you expect to change any aspects of your distance education efforts within the next report period?

YES [   ]   **NO** [x   ]

If yes, please indicate what the change is expected to be:

[   ]

19. What is the regular teaching load of full-time faculty teaching graduate courses in your department?

Credit hour basis	A. Per academic year	B. Per summer session		C. Maximum overload permitted
		# Required to Teach	# Optional to Teach	
Semester	12			9
Trimester				
Quarter				

19.D. Is the regular teaching load for full-time faculty teaching *undergraduate* courses in your department any di

YES [   ]   **NO** [x   ]

If yes, how does it differ?

[   ]

20.A. How many courses were listed in your catalog during the last report period?   [59]

20.B. What percent of those courses were taught at least once during the last report period?   [40]

21. How many of the required and elective courses taught on your home campus were taught by regular faculty a taught by adjunct faculty?

	# Required Courses	# Elective Courses

A. Regular, full-time faculty	11	5
B. Adjunct faculty	3	1
C. Other	14	6
TOTAL	**28**	**12**

22.A. To what extent are courses in your catalog cross-listed with other departments with the major teaching resp department?

Course(s) by Title	Name of Other Department(s)

22.B. To what extent are courses in other departments cross-listed with your catalog with the major teaching resp **other** department(s)?

Course(s) by Title	Name of Other Department(s)

23. Please indicate curriculum changes made within your program during the period from the Fall of 2009 through

A. New courses added

Course(s) by Title	Reason

B. Courses dropped

Course(s) by Title	Reason

C. New programs added

Program Title	Degree Name

23.D. Did you do a total curriculum review of any programs?

YES | x | NO | |

If yes, which programs?

Master's Program, Being Updated

23.E. Did you do a total curriculum revision of any degrees?

YES | x | NO | |

If yes, which degrees?

MIS

23.F. Were there specific areas within the curriculum reviewed?

YES [x]   **NO** [ ]

If yes, what were they?

Core and required courses.

23.G. Were there specific areas within the curriculum revised?

YES [x]   **NO** [ ]

If yes, what were they?

The program is updating its core a required courses curriculum, with two areas of emphasis or tracks: 1) Library and Information Sciences; 2) Knowledges Management

23.H. Were there any courses taught on an experimental or trial basis?

YES [x]   **NO** [ ]

If yes, which courses?

Knowledge Management Seminar

23.I. Were there any other changes to the curriculum?

YES [ ]   **NO** [x]

If yes, what were they?

24. Do you have a standing curriculum committee within your school?

YES	x		NO	

24.A. Please indicate the composition of your committee:

Faculty	x
Staff	x
Alumni	x
Students	x
Practitioners	x
Other	

24.B. Was anyone given released time or other compensation for curriculum committee or curriculum revision act the last report period?

YES			NO	x

If yes, rank or position of person:

If yes, percent of time or compensation:

25. Are there curriculum changes under serious/active consideration?

YES	x		NO	

Change	Description
a. Changes in core/required courses	X See Appendix
b. Adding a sixth-year or post-master's program	
c. Adding a doctoral program	
d. Changing the length of a master's program	
e. Adding a second (or third) master's program	
f. Adding a joint master's program	
g. Other changes	

26. Please list the name and number of all required courses (excluding elective courses) in your different Master's

Name of Master's program	# Required Courses	Titles of Required Co
See Appendix	4 Core; 2 Required courses for each tra	Information, Knowledge and Society (Up
		Research Methodology for Information F
		Information and Knowledges Technolog
		Fundations of Information and Knowledg
		FOR LIS TRACK
		Information Organization and Retrieval
		Reference Services (Updated and Rena
		FOR KM TRACK
		Fundations and Applications of Knowlec
		Strategies and Initiatives of Knowledge
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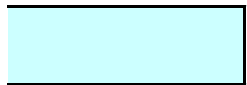
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